



Title:Associate or Full Professor (Departmental Chairperson) Protection Management
Payroll Title/Level:Associate or Full Professor
Location/Department:Protection Management
Position Type:Exempt
FLSA Status:
Salary:Commensurate with experience.
College Web Site: <a href="http://www.jjay.cuny.edu">http://www.jjay.cuny.edu</a>
Notice Number:Job ID: 3839
Date Posted:12/23/2010
Closing Date:Open until filled

#### Position Description and Duties:

##### GENERAL DUTIES

Performs teaching, research, and guidance duties in area(s) of expertise as noted below. Shares responsibility for committee and department assignments, performing administrative, supervisory, and other functions as may be assigned.

The Department of Protection Management of John Jay College of Criminal Justice, City University of New York, is currently recruiting an exceptional faculty member to help lead continued innovation in its academic programs focused on protection of people and assets.

These multidisciplinary programs consist of a B.A. in Fire Service Administration; a B.S. in Fire Science; a B.S. in Security Management; and an M.S. in Protection Management with specializations in Emergency Management, Security and Fire Science.

The department's cross-discipline focus on protection management has taken on added currency post-9/11 and the emergence of homeland security. We anticipate filling this tenured position at the level of associate or full professor position effective Fall 2011.

The department is among the largest full-time faculties in these disciplines in the United States. Faculty members are recognized for their expertise within their respective fields. The department houses the Fire Science Institute delivering compliance training for high-rise building management, and the Christian Regenhard Center for Emergency Response Studies (RaCERS), dedicated to applied policy research for emergency responders. The security management program has maintained a long relationship with the New York City chapter of ASIS International.

The college has student clubs for security management, homeland security and a student chapter of the International Association of Emergency Managers.

The department chairperson is the executive officer of his/her department and shall carry out the department's policies, philosophy and goals. He/she will be expected to be a visionary in planning, developing and implementing departmental programs in teaching, mentoring and research.

The department chairperson will also be a leader in fostering academic growth and professional development of full-time and adjunct faculty, staff and students.

Duties related to the administration of the department include managing the department's budget and supervising the hiring of adjunct faculty and staff; assigning courses and evaluating faculty performance; working with faculty to develop curriculum; and creating and executing a short and long term strategic plan including outcomes assessments.

The department chairperson must possess strong interpersonal skills and work collaboratively with the department's faculty. In addition, the department chairperson administers city, state, national, and international programs of the department.

The chairperson represents departmental and faculty interests with the administration, other departments, programs and units, outside agencies, interested individuals and groups, and carries out the philosophy, goals, and policies of the department, John Jay College and the City University of New York.

The position of chairperson is an elected post voted on by the department faculty every three years as established by the PSC CUNY contract.

John Jay College of Criminal Justice is internationally recognized for its education and research in criminal justice. It is a public liberal arts college with a specialized mission in criminal justice, forensic studies, public service and related areas. Located steps from Lincoln Center at the cultural heart of New York City, the College offers bachelors and masters degrees and participates in the doctoral programs of the Graduate School of the City University of New York. John Jay College is also recognized for serving a broadly diverse student population.

John Jay College, in compliance with the Clery Act, has made its Annual Security Report available for review. You can obtain a hard copy of the report by contacting the Department of Public Safety at 899 10th Ave. Room 530T, New York, NY 10019 or view it on-line by accessing the following web site: [www.jjay.cuny.edu/CleryDisclosure2008.pdf](http://www.jjay.cuny.edu/CleryDisclosure2008.pdf).

#### Qualification Requirements:

##### MINIMUM QUALIFICATIONS

Ph.D. degree in area(s) of expertise, or equivalent as noted below. Also required are the ability to teach successfully, interest in productive scholarship or creative achievement, and ability to cooperate with others for the good of the institution.

##### OTHER QUALIFICATIONS

Candidates must have earned a Ph.D., or its equivalent, and a demonstrated record of scholarship and teaching in one of the disciplines of the department.

The candidate must also possess relevant administrative experience and, specifically, should have experience or abilities in most of the following areas:

- Directing a diverse academic department at a major urban public university.
- Defining organizational objectives with the administrative and leadership skills to accomplish them.
- Developing strategic approaches to planning and managing human, fiscal, and physical resources.
- Securing and managing external funds in support of the mission of the department and the College.
  
- Developing and managing grants and supporting and guiding junior faculty with the grant writing and tenure process.

Candidates should possess the following qualities:

- Knowledge of and affinity for technology that is transforming the way protection management is shaping public and private services.
- Effective listening and communication skills, the ability to represent the department effectively and interact well with students, faculty, staff, administrators, and external stakeholders at the city, state, national, and international levels.
- Strong commitment to student recruitment and retention.
- Clear interest in developing international and online programs.
- Commitment to continued personal professional development for self, faculty and staff.

#### Requested Items:

How To Apply: ALL APPLICATIONS MUST BE RECEIVED BY MAIL or E-MAIL. DO NOT APPLY ON-LINE USING THIS JOB BOARD.

Please send a letter of application discussing research and teaching interests and academic administrative experience along with

- (1) a curriculum vitae including educational background, employment history and community/college service;
- (2) a one page statement of teaching and managerial philosophy;
- (3) three letters of reference; and
- (4) two samples of refereed publications or other scholarly writing to:

Respond To: Dr. Norman Groner, Chair, Search Committee  
Department of Protection Management  
John Jay College of Criminal Justice  
445 West 59th Street  
New York, New York 10019

If you have questions about this position, please contact  
Dr. Norman Groner by phone (212) 237-8834 or E-mail at  
ngroner@jjay.cuny.edu

**The City University of New York**

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